



## Altar Information & Guidelines for Participants

Thank you for your interest to build an altar for Dia de los Muertos! We would like to introduce to some important guidelines for building your altars at this year's event.

### Prior to the Event:

We will begin accepting reservations from August 1<sup>st</sup>, 2015 to October 9<sup>th</sup>, 2015. A waiting list will be created if necessary. Space #'s will be available a few days before the event.

**All altar spaces for individuals and community organizations must be reserved in advance.** Spaces are limited and will be allotted based on a first come, first serve basis.

Participants are responsible for bringing their own table or structure for altar construction. It is also a good idea to bring a folding chair or some other seating options since the event is being held all day in a park.

All participants will be encouraged to promote the event to as many friends, family members, Facebook friends, etc.,

### One the day of the event:

Set up begins at 9:00 am. Upon arrival visit the Volunteer Table to receive your space number. The parking lot is solely for this event staff, vendors and volunteers. So please be sure to park on the street.

All altars must be claimed by 11:30am.

Because the event is outdoors and in a public space please do not leave irreplaceable or valuable items on the altar.

Easter Seals Central Texas is not responsible for any lost, weather damaged or stolen items: it is also highly recommended that participants do not use original photographs for the altars due to the unpredictable nature of weather.

Flame candles are not permitted at the event and electricity may be available but you must bring your own extension cord.

Take down and clean-up will begin at 8:00pm on October 17<sup>th</sup>.

**Prizes:**

1<sup>st</sup> Place: \$300 Cash prize

2<sup>nd</sup> Place: \$150 gift card to EZPAWN

3<sup>rd</sup> Place: \$50 gift card to EZPAWN